

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, January 13, 1965

The meeting was called to order by President Hewes.

Present: Hewes, English, Campion, Canady, DesRochers, Hartley, Miller—7.

Absent: Timmer—1.

Also present James Finucan, Executive Assistant to the Mayor.

Certificates for dedication and service were presented to each Park Board member by Mr. James Finucan, Executive Assistant to the Mayor, from Mayor Willard I. Bowerman.

COMMUNICATIONS

Letter from Dr. William R. Manning, Superintendent of Schools, stating policy of Board of Education entitled "Cooperative Purchase of School-City Playground Sites."

By Dr. Canady—

That a letter be sent to Dr. Manning in acknowledgement and to express our desire to continue the same relationship as in the past.

Carried.

Letter from Danny Litwiler, Head Baseball Coach, Michigan State University, requesting evening use of Municipal Field, May 10th and 18th.

By Mr. English—

That permission be granted.

Carried.

Letter of appreciation for Senior Citizens Christmas Tour programmed by Department.

Placed on file.

Copy of letter to Raymond Guernsey, Planning Director from Water Resources Commission, State of Michigan, relative to floodplain area.

Placed on file.

Copy of action by City Council relative to the sale of Lots 78-87 Rivercrest Subdivision, also sale of Beck property, 225-227 North Walnut.

Placed on file.

Copy of resolution by Councilman Bradshaw relative to placing the question of general obligation recreational development bonds on the ballot.

Referred to Building Committee of Park Board and Park Committee of Council.

REPORTS TO THE BOARD

No financial report on Cemetery.

COMMITTEE REPORTS AND RESOLUTIONS

By the Cemetery Committee—

That we approve the proposed plantings for Lot 8 and 275 Section B Mt. Hope Cemetery and that we accept an additional \$10,000.00 from Mr. Charles Fratcher totaling \$15,000.00 for Special Care on these two lots and same to be placed in the Permanent Care Fund.

Carried.

By the Cemetery Committee—

That the request of Catherine Owen, wife and mother, to remove Harvey Henry Owen, husband, from Subd. 6, Lot 281, Section N and Patricia R. Owen, daughter, from E/E Subd. 9, Lot 312, Section N Mt. Hope Cemetery to St. Joseph Cemetery, be approved.

Carried.

By the Finance Committee—

That permission be granted David Phillips, City Forester, and Jerome Allen, Assistant Forester, to attend the Midwest Shade Tree Conference in Chicago, Illinois on February 3, 4, 5 and that up to \$125.00 be authorized to be expended from funds budgeted for this purpose.

Mr. Campion read the Forestry Division report.

Placed on file.

By the Public Relations Committee—

WHEREAS, John J. Moore, Jr. began his service to the City of Lansing on September 15, 1947 and has continued until his scheduled retirement on February 5, 1965 and

WHEREAS, he has served in maintenance of grounds and buildings for the Parks Division over this span of years and

WHEREAS, he has served with reliability, trustworthiness, diligence, determination and mechanical skill to his very limits

THEREFORE BE IT RESOLVED, that the Park Board on behalf of the City commend John J. Moore, Jr. for his past efforts and wish him good health and happiness in his forthcoming years of retirement.

Carried.

Mr. English read the Recreation Division report.

Placed on file.

By Mr. English:

That the agenda for each regular Park Board meeting be given to each member before the meeting so they may be informed on what business will be taken care of.

Carried.

The Park Board resolved itself into a Committee of The Whole for the purpose of: consideration of the 1965-1966 Budget, following progress, the Board re-convened into its regular Park Board meeting.

By the Personnel Committee—

That Louis Newhouse, Park Foreman VI be recommended to fill the position of Parks Superintendent VIII, same to be effective on January 25, 1965.

Carried.

Adjourned.

Respectfully submitted,

GARTHA J. DUNCKEL,
Secretary.

Approved by

CHARLES G. HAYDEN,
Director of Parks and Recreation.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, February 10, 1965

The meeting was called to order by President Hewes.

Present: Hewes, Canady, DesRochers, Timmer, English—5.

Absent: Miller, Hartley, Campion—3.

Approval of minutes of January 13, 1965 as printed.

REPORTS FROM COMMITTEES AND RESOLUTIONS

By the Finance Committee—

That permission be granted to pay expenses up to \$60.00 for salaried employees to go to the Great Lakes Park Training Institute to be held at Pokagon State Park February 22-26, 1965.

Carried.

COMMUNICATIONS

Letter from Rev. Richard Burgess, Inter-City Bible Church, requesting use of Frances Park, east side of pavillion, for Sunrise Service, April 18, 1965.

By Mr. English—

That permission be granted.

Carried.

Submission of financial report of funds of Cemeteries, Perpetual Care Fund and Trust Funds from Controller six months ending December 31, 1964.

By Mr. Timmer—

That the Park Board request that the City Controller or his representative appear at the next Park Board meeting, March 10, 1965, to clarify the report that has been rendered.

Carried.

REPORTS TO THE BOARD

Purchased the following securities:

\$ 5,000.00 American Telephone and Telegraph Company

2 1/4% Due 10-1-75 A & O Debentures Price 86.50

\$10,000.00 New York Telephone Company 4 1/2% Due 1-1-2004 Refunding Mortgage, Series 0

By the Forestry Committee—

The annual report of the forestry division has been compiled. The attached report constitutes the forestry division report for February, 1965.

Carried.

Report of the Midwest Shade Tree Conference, attended by City Forester, Mr. David Phillips and Assistant City Forester, Mr. Jerry Allen, February 3-4, 1965.

Placed on file.

By the Forestry Committee—

Inasmuch as the City Attorney has ruled that the City is responsible for damage to sidewalks by roots of City trees and that the property owner does not have to pay for repair for such root damaged sidewalks, the Forestry policy as hitherto practiced has come under review.

In the past the policy of the Forestry Division has been as follows:

- (1) If the damage has been caused by a tree which in the opinion of the City Forester was of a "desirable species" the City paid for the walk repair. Such trees were considered to be worth far more than the cost of repair.
- (2) If the tree causing the damage was of an "undesirable species" in the opinion of the City Forester, the For-

estry Division required approval from the abutting property owner for removal of the tree before the City would pay for the walk repair. However, if the owner wished to pay for the walk repair, then removal of the tree by the City was not required. In the case of a tree of an "undesirable species" the value of the tree was considered to be less than the cost of repairing the walk year after year.

In view of the recent interpretation by the City Attorney it now appears that the City must pay for all sidewalk damage by roots from City trees and a new policy must be written. The policy is as follows:

- (1) Whenever the condition of the tree does not require removal for public safety, but is of an "undesirable species" the Forestry Division will make every effort to obtain approval from the abutting property owner for removal of the tree at City expense.
- (2) Whenever the condition of the tree requires removal for reason of public safety in the opinion of the City Forester, the tree will be removed regardless of the property owners wishes.

Under the new policy we should still be able to remove enough of the "undesirable species" to reduce the expense of future sidewalk repair to the City.

Carried.

Park Division report was read.

Placed on file.

The Recreation Division report was read by Mr. English.

Placed on file.

Adjourned.

Approved by:

CHARLES G. HAYDEN,
Director.

Respectfully submitted,

GARTHA J. DUNCKEL,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, March 10, 1965

The meeting was called to order by President Hewes.

Present: Hewes, Canady, Campion, Hartley, DesRochers, Timmer—6.

Absent: Miller, English—2.

Approval of minutes of February 10, 1965 as printed.

COMMUNICATIONS

Letter from Greater Lansing Publinx Golf Association requesting continuation of City Tournaments.

Referred to Recreation Committee and Staff.

Letter from Lansing Public Schools requesting sale of one acre of proposed park land.

By the Park Committee—

That inasmuch as the Lansing Board of Education has requested purchase of one acre of park land for school purposes at the Kahres School site (Rosedale-Edgewood), the Park Board recommends to City Council, the sale of same at a price of \$900.00. There will remain a four acre park tract which is deemed adequate at this location. The legal description recommended for sale is as follows:

Beginning at a point which is 105.6 feet West and 33.0 feet South of the center of Section 9, T3N, R2W, Ingham County, Michigan, thence South 500.0 feet parallel with the east line of Rosedale Road extended South, thence east 87.12 feet parallel with the East-West $\frac{1}{4}$ line of Section 9, thence North 500.0 feet, thence West 87.12 feet to the point of beginning, containing one acre.

Carried.

Letter from David Phillips, City Forester.
Honorable Sirs:

The spring tree planting plans include

the extension of the city-wide planting program to the following streets.

Hollyway—1900-2200 Blocks

Peggy Place—1900-2100 Blocks

Quincy—2800-3000 Blocks

Dunlap 2100-2200 Blocks

Rockway 2100 Block

Chatham 2700 Block

Bedford 2500-2700 Blocks

Woodview 2500-2900 Blocks

Victor 2300-3000 Blocks

Hampden 2500-2900 Blocks

This planting includes approximately 137 trees.

The Park Board is requested to authorize this work so that the streets may be included from this time as a part of city-wide planting program.

By Mr. Campion—

That we approve above request.

Carried.

Letter from Mr. Kipke requesting permission for Mrs. Margaret Whitehead to attend the Great Lakes District Park and Recreation Conference to be held in Indianapolis, March 28-31, 1965.

By the Finance Committee—

That permission be granted Mrs. Margaret Whitehead to attend the Great Lakes District Parks and Recreation Conference to be held in Indianapolis from March 28 through March 31, and that up to \$87.00 be authorized to be expended from funds budgeted for this purpose.

Carried.

Letter from Mr. Kipke requesting permission for Women's Slow-Pitch Softball Tournament to be held in Lansing, August 13-14 or August 21-22, 1965 and permission for the Men's AA State Softball Tournament to be held in Lansing, August 27-28-29, 1965.

By Mr. Campion—

That permission be granted for above requests.

Carried.

By Mr. Hartley—

That the Park Board request that the staff check into the possibility of collection of money at the ball parks to help defray expenses of Tournaments and that the Recreation Committee be given power to act whether feasible.

Referred to Recreation Committee and Staff.

REPORT TO THE BOARD

Received and added February 22, 1965:

American Telephone and Telegraph Company No. RB1057—Registered Thirty Year 2½% Debenture Due October 1, 1975—\$5,000.00 and

New York Telephone Company No. R3-063—Registered Refunding Mortgage 4½% Bond Series O Due January 1, 2004—\$10,000.00 and deposited with the City Treasurer for safe keeping.

Cemetery financial report submitted.

Placed on file.

Perpetual Care Report.

Placed on file.

Mr. Edward Armstrong appeared to clarify Cemetery financial statements.

COMMITTEE REPORTS AND RESOLUTIONS

By Mr. Hartley—

That the Park Board recommend to City Council that Bruce Hartwick Associates, Architects, be employed to make plans for construction of a service and toilet building to be erected on Marshall Playground.

Carried.

By the Finance Committee—

That permission be granted David Galvin, Vector Control Technician, to attend the Training Institute for Mosquito Control in Atlanta, Georgia, from April 19th to the 23rd and that up to \$240.00 be authorized to be expended from funds budgeted for this purpose.

Carried.

Mr. Campion read Forestry Division report.

Placed on file.

By the Park Committee—

That the staff be directed to requisition aid from the Board of Water and Light, Mr. Otto Eckert, Superintendent, to have adequate lighting at the following parks which have either no lighting facilities or insufficient facilities. This is being done in the interest of safety and protection of public property and is deemed to be very important.

Ferris—West, Oak, South Washington, Sycamore—back of backstop area, Moores—parking lot, Moores River Drive—from Frances Park to Waverly, Bancroft—north—also parking area, Grand River—boat slip, Porter, Marshall Field, Groesbeck Golf Course—parking lot, Scott Woods, Clifford Park, Quentin, Bassett, Comstock, Ingham, Edmore, Filley, Frances — entrance, Hunter, River Street Park.

Carried.

Report of Park Division submitted.

Placed on file.

By the Personnel Committee—

That the Park Board recommends the approval of the appointment of Edward M. Baldwin, Assistant Park Superintendent, effective March 22, 1965.

Carried.

By the Public Relations and Personnel Committee—

That the Park Board recommend a step salary increase for the Assistant Director and Director in accordance with the Personnel Department's procedure and Compensation Schedule, same to be filed prior to April 1, 1965 with the Personnel Director and to be effective July 1, 1965.

Carried.

Mr. Hartley read Recreation Division report.

Placed on file.

Mr. Haskell submitted a report from Roger E. Massman, Chief Park Security Officer of attending Law Enforcement Administrators Seminar held at Kellogg Center, Michigan State University, March 3-4-5, 1965 and gave report on River Improvement.

Placed on file.

Report by Director on activities of the month.

By Dr. Canady—

That reports of the Divisions of Parks be duplicated and sent along with agenda before each Park Board meeting.

Carried.

Adjourned.

Respectfully submitted,

GARTHA J. DUNCKEL,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director.

ployees (AFL-CIO) spoke to the Council and presented union recognition and benefits for the employees.

Referred to Committee on Personnel, Personnel Director and City Attorney.

Letter from James F. Skells, U.S. Army, Armed Forces Day asking to fly in two Michigan National Guard light helicopters, May 15, 1965.

Referred to Committee on City Affairs with power to act.

By Councilman Dean—

Resolved by the City Council of the City of Lansing:

That the attached claims be allowed and the City Clerk be and she is hereby authorized to draw orders on the City Treasurer for the amount allowed each claimant, in the amount of \$50,696.06.

Adopted by the following vote:

Unanimously.

Council adjourned at 8:50 P.M.

THEO FULTON,
City Clerk.

Lansing, Michigan

May 3, 1965

F/B

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, April 14, 1965

The meeting was called to order by President Hewes.

Present: Hewes, Campion, English, Miller, Timmer, DesRochers, Canady—7.

Absent: Hartley—1.

Approval of minutes of March 10, 1965 as printed.

Letter from Victor Space, Fireman, requesting golf league reservation at Groesbeck.

By Mr. Campion—

That this matter be referred to the Recreation Committee with power-to-act.

Carried.

Letter of thanks from Lansing Symphony.

Placed on file.

Director reported that some consideration should be given to a Music Shell at some location in our Parks system.

Referred to the Park Committee and Staff.

Letter from R. S. Underhill representing D.B.A., Inc. thanking Department for aid in snow removal.

Placed on file.

Letters of proposal for development of Averill Park from Pleasant Grove, Lewton, Wainwright, Averill, P.T.A.'s, also letter from C. T. Black, President Lansing Audubon Society, for development of Averill Park.

Referred to the Park Committee.

Letter of request and reply for reservation of Groesbeck Golf Course for Easter Sunrise Service by the Lansing Council of Churches.

By Mr. Campion—

That request be approved.

Carried.

Copy of letter from R. K. Clark, Department of Conservation, to Jack Breslin, Secretary Michigan State University, relative to certain property bordering Red Cedar River and Campus relative to possibility that certain land might be given to Lansing for usage.

By Mr. English—

That a letter be sent the Department of Conservation requesting that when clearance has been completed with Michigan State University that we would appreciate being advised as we are interested in the ultimate use of this property on the west side of the channel.

Carried.

Note of appreciation from family of "Jud English."

Placed on file.

Letter from Joe Joseph Pro Bowl offering services in interest of recreation.

Placed on file.

Notice from Don Foster, Director of Public Service, to Mayor for the consideration of extending Capitol Avenue from Main Street to the intersection of Williams and Townsend Streets.

By Campion—

That a letter be sent stating that the Park Board is not convinced that this would be good and also a clause in the deed of the property which reads

"This devise is made on the express condition that said lands be used for Park purposes and if the same shall not be so used for park purposes, said property shall revert to the heirs of said Eugene F. Cooley, deceased.

TO HAVE AND TO HOLD THE ABOVE GRANTED PREMISES with the appurtenances, to the said City of Lansing, forever, but subject to the conditions herein expressed."

Carried.

Dr. Irion, Optometrist, appeared before the Board in interest of letter written to Park Board requesting use of Grand River Park for Water Ski Tournament sponsored by Lansing Jaycees.

By the Park Committee—

The following recommendations are made by the Park Board in answer to the request by the Lansing Junior Chamber of Commerce to host a 1965 State Water Ski Championship Tournament:

1. That we do not permit tents for overnight accommodations other than to house personnel needed for security of property involved for the tournament.
2. Inasmuch as this is a public park facility it does not seem reasonable nor practical nor good public relations to prohibit use of our docks for a two day period.
3. That we do not permit sound equipment to be placed on the Moores River Drive side of the river because of possibility of excessive noise disturbing the close neighbors. Consideration of this factor has led to usage in more recent years of Lake Lansing for similar activities and outings by similar groups as opposed to this residentially developed river area.
4. It has not been the policy of the Park Board to approve use of parks for commercial advertising with merchandise of this nature in the past and that this be denied.
5. That approval be granted to the Lansing Junior Chamber of Commerce along with the Michigan Water Ski Association for the use of Grand River Park in conjunction with a proposed Championship Tournament to be held July 17 and 18, 1965.

Carried.

REPORTS TO THE BOARD

Cemetery financial report.

Placed on file.

Perpetual Care report.

Placed on file.

COMMITTEE REPORTS

By the Cemetery Committee—

That the request of Ralph J. Baker, husband, to remove Margaret P. Baker, wife, from Sub. 4 Lot 298 Section J, Ever-

green Cemetery to Sub. 1 Lot 23A Section D, Evergreen Cemetery, be approved.

Removal being made to get the family together.

Carried.

President Hewes requests consideration of double markers to be used at Evergreen Cemetery in Sections N and O.

Referred to Cemetery Committee.

Report of Forestry Division.

Placed on file.

Report of Park Division.

Placed on file.

Submission of Ice Rinks report for 1964-65.

Placed on file.

By the Recreation Division—

That the consideration of an artificial ice rink be postponed to a later date.

Referred to Recreation Committee and Staff.

By the Recreation Committee—

That the Park Board approve the attached list of Tournaments for 1965:

June 5 & 6—Municipal Best Ball—36 Holes, Groesbeck.

July 14—Sycamore Jr. Handicap, Sycamore.

July 19-22—Class A Juniors, Groesbeck.

July 25—All City Seniors—18 Holes, Groesbeck.

I Div.—50-59

II Div.—60 & Over

July 26-29—Class B & C Juniors, Red Cedar

July 31—Women's All City Best Ball—18 Holes, Groesbeck.

Aug. 7-8—Qualify—Muni Match Play Championship, Groesbeck.

Aug. 9-10—All City Jr.'s, Groesbeck.

Aug. 14-15—Match Play Rounds & Finals, Groesbeck.

Aug. 28—Publinx Scotch 2 Ball & Banquet, Groesbeck.

Sept. 11-12—All-City Best Ball—36 Holes, Groesbeck.

Sept. 26—All League, Groesbeck.

Carried.

By Mr. English—

That the request of East Lansing High School for Golf Coupons be denied and that Golf Coupons be limited only to Lansing Schools or those with predominately students of Lansing residence.

Carried.

By Mr. English—

That the Park Board approve the following increases in the green fees at all golf courses:

Groesbeck—9 Holes, \$1.50; 18 Holes, \$2.75.

Waverly—9 Holes, \$1.25.

Red Cedar—9 Holes, \$1.00.

Sycamore—9 Holes, \$.75 Adults.

Sycamore—9 Holes, \$.35 Children.
16 years and under Saturdays, Sundays
and Holidays and week days after
1 P.M.

Sycamore—9 Holes, \$.35 Children.
16 years and under week days until
1 P.M.

All Courses—9 Holes, \$.30 Senior.
Citizens 65 years and above who are
residents or taxpayers. I.D. card
needed from Department.

Carried.

By Mr. DesRochers—

That Mr. Kipke and his staff be commended on the excellent Youth Talent Exhibit held at the Civic Center, 1965.

Carried.

By Mr. English—

That a letter of commendation be sent from the Park Board to Hyrtl Freeman.

Carried.

Department slides were shown.

ADJOURNED.

Respectfully submitted,

GARTHA J. DUNCKEL,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director Parks and Recreation.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, May 12, 1965

The meeting was called to order by President Hewes.

Present: Hewes, Campion, English, Miller, Hartley, Timmer, Canady—7.

Absent: DesRochers—1.

Also present: Councilman Harold A. Moore.

Approval of minutes of April 14, 1965 as printed.

COMMUNICATIONS

Copy of letter from Community Services Council referred from City Council regarding need for Community Recreation Centers.

Placed on file.

Letter from Gordon Wright requesting Ranney Courts for Jaycee Tournament June 19 and 20, 1965.

By Mr. English—

That we approve above request.

Carried.

Letter from Charles Sweeney requesting use of Groesbeck Golf Course by the State Regional Cross Country Run on October 30, 1965.

By Mr. Campion—

That the above request be approved.

Carried.

Letters from Robert Foster, Chief, Fire Inspection Bureau, relative to repairs at Cedar Recreation Center Building.

Placed on file.

Copy of letter from John Campanile referred from City Council requesting band shell to be constructed in City.

Placed on file.

Notice of Certificate of Deposit due on \$10,400.00 at American Bank and Trust Company also \$400.00 deposited with Capitol Savings and Loan Company.

By the Finance Committee—

That we redeposit Frances Park Special funds \$10,400.00 and newly acquired interest with the American Bank and Trust Company also \$400.00 on deposit with the Capital Savings and Loan Company and place it with the American Bank and Trust Company.

Carried.

Copy of letter from Planning Board to City Council relative to rezoning parcel at end of Fidelity Road.

Placed on file.

Letter from Andy Erish, Publicity Director, WJIM thanking Department for cooperation in Easter Egg Hunt.

Placed on file.

Letter from Harris Beeman, Intramurals Michigan State University asking permission to use Grand River Park May 22 for rowing regatta.

Carried.

Letter from Joan Brigham, Secretary to Nature Way Association, relative to four (4) acres of wooded area adjacent to Averill School.

Referred to Park Committee and Staff to confer with School Board for future development.

that repetition or reiteration of this is approved.

Carried.

REPORTS TO THE BOARD

Cemetery financial reports monthly and quarterly.

Placed on file.

By Mrs. Miller:

That this statement be posted in all Divisions of the Department and that all personnel be made aware of this.

Carried.

Perpetual Care Report.

Placed on file.

Recreation Division report submitted.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

The architect has been given permission to draw up plans for a shelter building to be erected at Marshall Field. These plans should be ready in about 10 days and ready for bid.

Forestry Division report submitted.

Placed on file.

Mr. Jeff Jackson reported on attending the National Naturlists Conference held April 8-11, 1965.

Matter of uniforms for Arboretum personnel.

Referred to Public Relations and Personnel Committee.

By Mr. Campion—

That the request of Mr. John M. Callison, Safety Chairman Junior 500, to use 3600 feet of snow fence be denied because we do not have this amount of snow fencing.

Carried.

Report from Director.

Councilman Moore addressed the Park Board.

Respectfully submitted,

GARTHA J. DUNCKEL,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director Parks and Recreation.

By the Public Relations and Personnel Committee—

Division heads and all personnel must exercise restraint in writing and speaking their viewpoints when it might be construed that this is the considered opinion or policy of the Department or Park Board. This of course excludes normal statistical and factual information but is intended to eliminate any misunderstanding between Park Board or Staff and the Mayor, City Council and general public.

If the Staff and Park Board have reached agreement on a matter and have established an opinion or policy, it can be assumed

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, June 9, 1965

The meeting was called to order by President Hewes.

Present: Hewes, Canady, Hartley, Des-Rochers, Timmer—5.

Absent: English, Campion, Miller—3.

Approval of minutes of May 12, 1965 as printed.

COMMUNICATIONS

Note from Community Services Council requesting representative be named to that organization.

By Dr. Canady—

That Mrs. Miller be appointed.

Carried.

Letter from Public Service Board requesting Park Board to assume jurisdiction of all lands owned by City lying between Saginaw and Oakland Streets east of Grand Avenue to the river for river improvement and for park purposes.

By Dr. Canady—

That this matter be referred to the Staff and that a letter be sent to City Council to assume jurisdiction of all lands owned by the City of Lansing between Saginaw and Oakland excepting that west of the east curbline of Oakland Avenue which is reserved for river improvement and/or park purposes.

Carried.

Copies of letters referred from City Council relative to closing down summer programs particularly weaving at Cedar Street Recreation Center.

Placed on file.

Letter from Martin Penner, Williamston, asking if Department would be interested in a steam train for a park.

Referred to Director.

Letter from Marian Decker in appreciation of our swimming program at Moores Pool.

Placed on file.

Letter from Donald Griffin thanking the Department for cooperation and assistance in making the Boy Scouts Camporee a success.

Placed on file.

Letter from Larry R. Mangles asking for reinstatement back into City League Baseball.

By Mr. Hartley—

That Larry R. Mangles be suspended for one year (1965 Baseball Season) then reinstated and on probation for one year (1966 Baseball Season). If there is one infraction of the rules of the league you will be suspended for life.

Conditions: \$92.00 to be paid within 90 days. Uniforms be returned immediately to the satisfaction of Mr. Whiting.

Carried.

Letter to Councilman Bradshaw from Judson Davis requesting that City purchase property within area bounded by Gibson, Deerfield and Glenbrook Street and W. of Pleasant Grove.

Referred to Park Committee.

REPORTS TO THE BOARD

Cemetery financial report and Perpetual Care report received.

Placed on file.

Received and placed with the City Treasurer for safe keeping "Certificate of De-

posit No. 2499 Due May 29, 1966 from the American Bank and Trust Company in the amount of \$11,246.72.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By the Building Committee—

That the park board recommend to the Building and Properties Committee of the City Council (unless unconsidered factors indicate to the contrary) that property formerly rented to Roberts Tire Company and under the jurisdiction of the Park Board as part of the Ranney Estate be advertised for rent by the Purchasing Department. Revenue from this rental is to be placed in the Ranney Trust Account.

Carried.

By the Building Committee—

That the Park Board accept that construction of the Handball Court at Ranney Playfield when the rubbing of the wall is accomplished to the satisfaction of the staff.

Carried.

By the Cemetery Committee—

That the request of T. A. Chevako, son, to remove Rose Chevako, Mother, from Sub. 3 Lot 39 Section S of Mt. Hope Cemetery to Sub. 2 Lot 2 Section N. Evergreen Cemetery, be approved.

Reason: to be placed on family plot.

Carried.

By the Finance Committee—

That the City Treasurer and Director be requested and directed to purchase \$5,000.00 par value Philadelphia Electric Company First and Refunding Mortgage 5% Bonds, Moody rated AAA Maturity October 1, 1989 @ 105% yielding 4.65%. This confirms the informal authority granted by members of the Committee of The Whole on May 27, 1965.

Carried.

By the Finance Committee—

That the City Council be requested to permit purchase of one new Showmobile (portable music shell) similar to one recently demonstrated for programmed recreation use of bands, orchestras, choral groups, drama, playground production, par-

ade review, stand use and that transfer of necessary funds be requested for this and further that transfer of funds be requested for construction of 3 new parking areas at Potter Park; the Marshall Field parking lot and the 2 new parking areas at Ingham Park also for catch basins and tile at Ingham and Potter Parks as designed.

Carried.

Report of the Forestry Division received.

Placed on file.

Report of the Park Division received.

Placed on file.

By the Park Committee—

Whereas: Lot No. 99 Poxson Park Subdivision No. 2 City of Lansing is under the jurisdiction of the Park Board same having been held as an access point into Poxson Park, but

Whereas such usage is now and is hereafter deemed as unnecessary because of other suitable locations in the park for access

Therefore Be It Resolved that the Park Board recommend to the Planning Board that same be considered for sale and that proceeds be placed in a Park Land purchase account.

Carried.

By the Park Committee—

That the Park Board recommend that the Planning Board give consideration to creation of a plan for ultimate acquisition of the Red Cedar flood basin area from Potter Park east to the Grand Trunk Railroad also the Sycamore flood basin area from Scott Woods south to Cavanaugh Road.

Carried.

By the Park Committee—

In the interest of safety to children playing at Reasoner Park and belief that this street is not needed as a thoroughfare it is recommended that the Planning Board give consideration to permanently closing Capitol Avenue from Russell Street to Reasoner Street. Permission for closing this street is granted each summer during our playground period inasmuch as it bisects the Park.

Carried.

By the Personnel Committee—

Inasmuch as certain new positions and re-classifications have been accorded the department beginning July 1, 1965, and that certain positions have been vacated by resignation and retirement, that the Park Board authorize the following action outlined on the attached sheet.

Further, that the department staff shall prepare all necessary job descriptions and rating forms and initiate proper personnel procedures to implement this action through the Personnel Department, according to standing Park Board Policy.

Carried.

Received a letter of application for the position of Assistant Superintendent of Recreation from Thomas R. Truscott.

Placed on file.

By DesRochers—

That the positions of Assistant Superintendent of Recreation and Program Supervisor IVB be referred back to the Personnel and Recreation Committees of the Park Board with power to act.

Carried.

By the Personnel Committee—

Whereas Clinton Canady, Jr. DDS, has served the City of Lansing as a member of the Park Board from 1961 to 1965 and

Whereas his appointment and term as an officer of the City and member of the Park Board will expire on July 1 and

Whereas he has served with interest, dignity, understanding and enthusiasm, having the goal of promoting the best practices and policies for all divisions to better serve the citizens of the City and

Whereas the Park Board now wishes to publicly acknowledge him for his years of service and express gratitude for his manifold efforts.

Therefore, be it resolved, that the Park Board adopt this resolution in his behalf as an expression of its esteem for Clinton Canady, Jr. DDS, and wish him every future success.

Carried.

By the Personnel Committee—

Whereas Robert R. Campion has served the City of Lansing as a member of the Park Board from 1961 to 1965 and

Whereas his appointment and term as an officer of the City and member of the Park Board will expire on July 1 and

Whereas he has served with interest, enthusiasm and energy with an aim of creating better standards and proficiencies in the Department for greater benefits to our citizens and

Whereas the Park Board now wishes to publicly acknowledge these fine attributes and express gratitude to Robert Campion for his manifold efforts.

Therefore Be It Resolved that the Park Board adopt this expression in his behalf and wish him every future success.

Carried.

By the Personnel Committee—

Whereas Samuel D. Crowner has been employed by the City of Lansing since August 1, 1923 and

Whereas he has served in many capacities and positions and

Whereas for the past twenty years has served the Parks and Recreation Department and

Whereas he has proven his ability in that which has been required, that of trust, honesty of accounting, meticulous workmanship, perseverance; a certain quality of independence, yet consciousness of the group effort and a great sense of public relations and

Whereas his many friends now wish him well in his forthcoming retirement and

Whereas the Park Board in behalf of the City of Lansing wish to publicly thank him for his many efforts.

Therefore Be It Resolved that this resolution be adopted and tendered to "Sam" Crowner wishing him years of happiness, enjoyment and pleasant memories.

Carried.

Report of the Recreation Division received.

Placed on file.

Staff reports.

Respectfully submitted:

GARTHA J. DUNCKEL,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, July 14, 1965

The meeting was called to order by President Hewes.

Present: Hewes, English, Burnham, DesRochers, Gibson, Hartley, Miller—7.

Absent: Timmer—1.

By Mr. English—

That we consider the minutes of June 9, 1965 at the next regular meeting which will be held August 11, 1965.

Carried.

Nominations for office of President of the Park Board was declared in order.

By Mr. DesRochers—

That Mr. Hewes be nominated for President.

Supported by Mr. English.

Nominations were closed and a unanimous vote was cast in favor of Mr. Hewes.

Nominations for office of Vice-President of the Park Board was declared in order.

By Mr. Hartley—

That Mr. English be nominated for Vice-President.

Supported by Mr. DesRochers.

Nominations were closed and a unanimous vote was cast in favor of Mr. English.

COMMUNICATIONS

Letter from Ingham County Hospital, Mr. Leonard Face, thanking Department for mosquito spraying.

Placed on file.

Letter from Dorothy Walsh thanking Department for mosquito spraying.

Placed on file.

Letter from William Zaukelies offering property for sale adjacent to Grand River Park.

Referred to Parks Committee.

Letter from Mr. Winton Watkins relative to a protest of a softball game.

By Mr. English—

That Mr. Kipke write a letter to Mr. Winton Watkins concerning the protest filed and conveyed to the Board.

Carried.

Communication relative to offer of property for sale adjacent to Gier Park.

By the Parks Committee—

Lots 16 and 18 in Paynters subdivision are located as shown on the accompanying maps. An offer to sell to the City has been made and referred to our Department and Planning. It appears that this land would not be of added value to the City if included in the acreage at Gier Park. There is already road access from both Hall and Thompson Streets on the north of the park which is adequate. We do not recommend purchase of this property.

Carried.

Communication from Planning Department relative to VanDerslice property for sale along the southwest portion of the Grand River.

By the Parks Committee—

That the Park Board recommend to City Council that property offered the City for purchase from the VanDerslice Estate and lying along the Grand River near Jolly

Road be purchased provided survey shows it a future possible use for park land or use in the proposed Holmes Road, River Drive extention.

Carried.

Submission of invoice from Siwek Construction for Hunter Pool.

By Mr. English—

That this invoice be referred to the City Attorney for review before payment is made.

Carried.

Communication relative to a strip of land 30 ft. wide along the Grand River for sale by Mr. Hartwick.

By the Parks Committee—

Whereas an opportunity exists to acquire a strip of land 30 ft. wide along the Grand River across the south of Lot 21 Townsend Subdivision Section 4, 5, 8 and 9 of the City of Lansing and

Whereas acquisition of river bank property within the City is in accord with Lansing's long established policy,

Therefore Be It Resolved that the Park Board refer the offer of Mr. Hartwick to City Council and recommend acquisition of this land provided access can be guaranteed and satisfactory financial arrangements can be agreed upon.

REPORTS OF THE BOARD

Cemetery financial report and Perpetual Care reports submitted.

By the Cemetery Committee—

That the Perpetual Care Statement ending June 30, 1965 not be accepted until it can be reconciled with the Controller.

Carried.

COMMITTEE REPORTS AND RESOLUTIONS

By the Building Committee—

The following Capital Improvements have been approved for construction during 1965-66 and detailed specifications need to be drawn: replacement of greenhouse, Reasoner playground building, storage building at Washington Park, Potter Park toilet and service building. Certain basic planning has gone into these projects but services of an architect are necessary. It is therefore recommended that City Coun-

cil retain the services of Bruce Hartwick Associates for the above named projects.

Carried.
By the Cemetery Committee—

It is recommended that the cemetery rules read as follows, changes in the rules appear in capital letters:

The term "marker" shall mean a stone used to indicate the location of a particular grave. THE TERM "DOUBLE MARKER" SHALL MEAN A STONE USED TO INDICATE THE LOCATION OF TWO PARTICULAR GRAVES.

Only one marker shall be set at any one grave and shall consist of one part or piece only BUT A DOUBLE MARKER MAY BE USED IF THE TWO GRAVES ARE ADJACENT AND PARALLEL. Markers on each lot should conform in design, size materials and style of lettering.

Flush markers (level with the lawn) may be set at all graves but are required on any burial space which does not abut a road or pathway. (This will apply to Subdivision 5 and 6 and on the regulation sized lot).

No marker shall extend more than five inches above the lawn at its highest elevation and shall not be less than four inches or more than six inches thick, nor less than sixteen inches, nor more than twenty-six inches in length and shall stand on a suitable foundation built by the City. THE SAME MEASUREMENT REQUIREMENTS SHALL APPLY IN THE INSTANCE OF A DOUBLE MARKER EXCEPT THAT IT MAY EXTEND UP TO THIRTY-SIX INCHES IN LENGTH.

No lettering or appendages are permitted on the vertical sides of the markers OR DOUBLE MARKERS which should be left in the rock face where advisable.

Carried.

By the Cemetery Committee—

That we approve the changes in Evergreen Cemetery plats of Section E Lots 22 through 35 as proposed and submitted. Further, that copies of these plats be affixed to the Master Plan of the Cemetery.

Carried.

By the Cemetery Committee—

That the request of Mrs. Hannah Lutke Christy, Mother, to remove Betty Ruth Lutke, daughter, from Sub. 544 Section C Evergreen Cemetery to Chapel Hill Memorial Cemetery, Lansing Michigan, be approved. Reason for removal, to remove to family plot.

Carried.

By the Finance Committee—

That the Director and City Treasurer be directed and authorized to purchase \$10,000.00 4 1/2%, Moody rated AAA New England Telephone and Telegraph Bonds, maturing July 1, 20005 at .82 above par yielding 4.58%.

Carried.

By the Finance Committee—

That in lieu of the rentals which should have been received by the Parks and Recreation Department for rental by the Traffic Department of our building located near the river at South Washington and Hazel, the Park Board would recommend that City Council arrange to have the Traffic Department maintain and repair said building from this time on. Rental from the building have not been credited to Parks and Recreation for the past two years nor have they been included in the budget.

Carried.

By the Finance Committee—

That permission be granted for Herbert E. Kipke, Superintendent of Recreation, to attend the Recreation Association of Michigan Summer Meeting to be held in Pontiac, Michigan on July 15, 16, 17, 1965 and that up to \$65.00 be allowed from budgeted funds for this purpose.

Carried.

Forestry Division report submitted.

Placed on file.

Park Division report submitted.

Placed on file.

By the Parks Committee—

Whereas the Department is without the services of a Landscape Engineer it is requested that City Council approve retention of the firm Jack Drew Associates for development plans and specifications of Averill Park, Attwood Park, for site planning of the boat slip on the middle Grand River and for grade planning of the sliding hills at Grand River Park.

Carried.

By the Personnel and Recreation Committees—

That we recommend hiring the following persons for the positions noted:

Mr. Gary Jacob to Assistant Program Supervisor IVA

Miss Sherry Dingler to Supervisor of Performing Arts VI

Carried.

By the Public Relations Committee—

That we approve the request of the Lansing Shuffleboard Club, Larry Owen, President, to reserve the Shuffleboard Courts at Moores Park on August 6 and 7 for a State Invitational Tournament to be known as Capital City Mixed Doubles Tournament.

Carried.

Recreation Division report submitted.

Place on file.

By Mr. DesRochers—

That the Park Board approve an Invitational Baseball Tournament to be held on the Labor Day Weekend by the Recreation Division of the City of Lansing with the State Journal as co-sponsors.

Carried.

By Mr. DesRochers—

That Mr. Kipke contact Mr. Cassle by letter requesting acceptable legal proof that player Spadafor does not reside within the twenty-five mile radius from Michigan and Washington Avenues and that to be acceptable this proof must be presented in writing to the Parks and Recreation Department office on or before 5:00 P.M., Friday, July 16, 1965, and if proof is not submitted by the above time further request for rulings on this problem will be denied.

Carried.

Mr. Hewes appointed the following Committees—

Building—Gibson, Burnham, Hartley

Cemetery—Hartley, Miller

Finance—English, Burnham

Forestry—DesRochers, Miller

Park—Burnham, Gibson, English

Public Relations and Personnel—Miller, DesRochers, Gibson

Recreation—English, Hartley, DesRochers

Reports by Staff.

Adjourned.

Respectfully submitted,

GARTHA J. DUNCKEL,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, August 11, 1965

The meeting was called to order by President Hewes.

Present: Hewes, English, Burnham, DesRochers, Hartley, Miller—6.

Absent: Gibson—1.

COMMUNICATIONS

Letter from John Cassle relative to decision that was made on player Spadafore on July 22, 1965.

Mr. John Cassle appeared before the Park Board.

By Mr. English—

That action up to this time taken by Recreation Committee be approved.

Yeas: Hartley, Burnham, Miller, English—4.

Nays: DesRochers—1.

Carried.

Letter from John Cassle relative to player Spadafore.

Referred to Recreation Committee.

By Mr. DesRochers—

That the Recreation Committee check with the MABA and be given power to act.

Carried.

Letter from Mr. Frank L. Sickelsmith relative to letter from Mr. Haskell regarding the proposed picnic area at the Capital City Airport.

Placed on file.

Letter from Bert L. Smokler relative to twelve acres of land adjacent to the school site for recreational purposes.

Referred to Park Committee.

Letter from the Planning Board to the City Council relative to the Red Cedar Flood Plain basin area from Potter Park east—and reaffirms the Master Plan recommendations.

Placed on file.

Letter from the Planning Board to the City Council recommending that the Parks Department explore the feasibility of creating a park in the vicinity of Bear Lake.

Referred to Park Committee.

Letter from Harry E. Keehne, 220 Allen Street of hazardous condition of eight trees at 219 Lathrop Street.

Placed on file.

Letter from Philip E. Irion, O.D., Tournament Director of the 1965 Michigan Water Ski Championships, thanking the Department for help in making this tournament a success.

Placed on file.

Letter from Chris Baryames commanding two fine playground directors, Sue Bostrom and Howard Cook, at Lewton School.

Placed on file.

Letter of thanks and appreciation from Catherine and Hyrtle "Pat" Feeman.

Placed on file.

Letter from Gordon Wright, Jaycees, thanking Department for support in the JCC Tennis Tournament.

Placed on file.

Letter from Russell L. Roe, Lansing Exchange Club, for permission to use the public address system at their annual Family Picnic held August 26 at Frances Park.

By Mr. Hartley—

That permission be granted under the direction of the Department.

Carried.

Communication relative to easement rights between Delta Township and City of Lansing for sewer easement rights at Grand Woods Park.

By the Parks Committee:

Whereas Delta Township has requested certain easement rights for laying a sewerline across a portion of our Grand Woods Park and whereas the City may at sometime be benefited by this sewer that the staff be given permission to act in accordance with the City Attorney and Director of Public Service provided certain guarantees are granted for right of usage and for any damage done to our property and submit same to City Council for concurrence.

Carried.

REPORTS TO THE BOARD

Cemetery financial report submitted as of June 30, 1965.

Placed on file.

Perpetual Care report submitted as of June 30, 1965.

Placed on file.

Title to Outlot C River Ridge No. 3 Delta Township Eaton Co. has been approved by the City Attorney and has been accepted by the City Council and placed under the jurisdiction of the Park Board.

Placed on file.

Received and placed with the City Treasurer for safe keeping New England Telephone and Telegraph Company, Forty Year 4½% Debenture, Due July 1, 2005, Certificate No. R-19—\$10,000.00.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By the Cemetery Committee—

That the request of Mrs. Marie E. Hawks, wife, to remove John H. Hawks, husband, from Subd. 3 Lot 91 Section H Evergreen Cemetery to Subd. 3 Lot 26B Section H Evergreen Cemetery, be approved.

Carried.

By the Cemetery Committee—

That we approve the development of Section JS Mt. Hope Cemetery for welfare burials: Subs. L1 thru L8, Subs. M1 thru M9, Subs. N1 thru N8, Subs. O1 thru O8 Further, that copies of these plats be affixed to the Master Plan of the Cemetery.

Carried.

By the Finance Committee—

That permission be granted for David Phillips, City Forester, to attend the International Shade Tree Conference to be held in Washington, D. C. on August 15, 16, 17, 18, 19, 20, 1965 and that up to \$200.00 be allowed from budgeted funds for this purpose.

Carried.

Forestry Division report submitted.

Placed on file.

Park Division report submitted.

Placed on file.

By the Parks Committee—

That it be recommended that the firm of Fishbeck and Thompson Engineering Consultants be employed to design the sewage station and lift facility at Potter Park, same being one of our Capital Improvement park projects for 1965-66 for which funds have been granted.

Carried.

Recreation Division report submitted.

Placed on file.

President Hewes requested that the Recreation Committee prepare and present a program by which the baseball organization can come together with a head and a governing board enabling them to handle their own program as need arises.

By Mr. English—

That we give the staff permission for demolition of Forest Road house.

Carried.

Staff reports.

Respectfully submitted,
GARTHA J. DUNCKEL,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director Parks and Recreation.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, September 8, 1965

The meeting was called to order by President Hewes.

Present: Hewes, English, Gibson, Hartley, Miller, Sheets—6.

Absent: Burnham, DesRochers—2.

COMMUNICATIONS

Request from Lewis L. Husch, Secretary, Catholic Jr. High School League, to use Quentin and West Side Parks for league football games.

By the Recreation Committee—

That permission be granted for the Catholic Junior High School League to use the following fields on dates and time indicated for their league football games:

Quentin Park—3, 17 and 31 October 1965

1:00 to 5:00 P.M.

West Side Park—3, 10 and 24 October 1965
1:00 to 5:00 P.M.

Carried.

Request from James R. Simmons, Capitol City Midget Tackle Football League, to use Comstock and West St. Joe Parks for league games this fall.

By the Recreation Committee—

That we approve the request of James R. Simmons for use of Comstock Park and West St. Joe Field for scheduled games in the Capitol Midget Tackle Football League on dates desired and that the Department give assistance as in the past for use of buildings, trash barrels and security protection.

Carried.

Letter from Theron Downey, Manager Veterinary Clinical and Surgical Facilities, Michigan State University, recommending Gerald Miller for position of Zoo Director at Potter Park.

Referred to staff for decision.

Letter from Carl Fenner, Park Director Emeritus, recommending Gerald Miller for position of Zoo Director at Potter Park.

Referred to staff for decision.

Letter of thank you from Frank A. Hand, The State Journal and Tournament Chairman, for excellent work of the ground crews during the Men's Class A Softball finals held over the Labor Day weekend.

Placed on file.

Letter from David P. Marvin, Manager Lansing, Bombers, asking for financial assistance to help them with expenses as they represent the Midwest at the Men's Fast Ball World Tournament in Clearwater, Florida on September 17 through September 24, 1965.

By the Recreation Committee—

That the Park Board go on record as congratulating the Lansing Bombers in their recent regional championship and in their entry into the National Fast Softball Championship to be held in Clearwater, Florida.

Pertinent to their request however, the Department has no funds either budgeted or available for the purpose of subsidizing local team expenses for participation in tournaments. We therefore regretfully decline to participate in their request.

Carried.

REPORT TO THE BOARD

No statement on Perpetual Care and Cemetery Operating is available this month due to annual audit not having been completed.

COMMITTEE REPORTS AND RESOLUTIONS

Verbal report on Marshall Park building.

By the Cemetery Committee—

That the request of Donald L. Smith, husband, to remove Irene H. Smith, wife, from Sub. 3 Lot 76 Section F Evergreen Cemetery to Sub. 1 Lot 22B Section D Evergreen Cemetery, be approved. Reason for removal—to remove to family plot.

Carried.

By the Finance Committee—

That Charles G. Hayden, Director and Theodore J. Haskell, Assistant Director, be permitted to attend the American Institute of Park Executives Conference to be held in Milwaukee, Wisconsin, September 19 through 23rd, 1965 and that expenses up to \$160.00 be authorized to be expended from funds budgeted for this purpose.

Carried.

By the Finance Committee—

That David Galvin, Vector Technician, be permitted to attend a United States Public Health Conference on Insect-Borne Disease Control to be held in Atlanta, Georgia, September 27 through October 8, 1965 and that up to \$340.00 be allowed to defray expenses from budgeted Vector Control funds for this purpose.

Carried.

By the Finance Committee—

That Herbert E. Kipke be permitted to attend the National Recreation Congress to be held in Minneapolis, Minnesota, October 3-7 and that up to \$175.00 be authorized for expenses as allocated for this in the budget account.

Carried.

Forestry Division report submitted.

Placed on file.

Park Division report submitted.

Placed on file.

By the Park Committee—

That the Park Board recommend to the Planning Board and City Council that if an agreeable price can be arranged with Bert L. Smokler and Company that the City purchase a tract of approximately six acres provided said firm dedicate a like acreage at no cost for a park and recreation site. This site would be desirable provided the Board of Education agrees to establish an elementary unit on adjacent land to serve the proposed townhouse development South of Miller Road at Haag Road.

Carried.

By the Park Committee—

That the Park Board recommend to the Planning Board and City Council that property offered to the City of Lansing by William Zaukeleis bordering our Grand River Park on Main Street be acquired provided an agreeable price can be arranged with the owner. Said lands would be included in the Grand River Park acreage.

Carried.

Don E. Smith who served as Assistant Recreation Director for the Parks and Recreation Department from March through July in 1964 will return with the Department September 13 as Assistant Superintendent of Recreation.

Recreation Division report submitted.

Placed on file.

Staff reports.

Respectfully submitted,

GARTHA J. DUNCKEL,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director Parks and Recreation.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, October 13, 1965

The meeting was called to order by President Hewes.

Present: Hewes, English, Burnham, Des-Rochers, Hartley, Miller—6.

Absent: Gibson, Mrs. Sheets was excused —2.

Approval of minutes of September 8 were approved as printed.

Introduction of new staff to the Park Board.

Don Smith, Assistant Superintendent of Recreation — Sherry Dingler, Supervisor of Performing Arts — Gary Jacob, Assistant Program Supervisor — Susan Wedley, Program Leader — William Rhodes, Program Leader — Walter Kepler, Program Leader—Latane Donelin, Landscape Architect.

Mr. Wilke appeared before the Park Board to discuss possible acquisition of property at the Red Cedar Golf Course.

Referred to Park Committee and Staff.

COMMUNICATIONS

Letter from Maurice E. Becker commending the Park Department on the fine park system and the maintenance of the parks in the City of Lansing.

Placed on file.

Communication from City Council, September 18, 1965, relative to Mr. Walter Carter, a Senior Citizen, asking for relief on the payment of the removal of trees to be cut.

By Mr. English—

That the City Council be informed that under our present program and budget for Dutch Elm Disease, there is no means of providing relief to any particular group. We recommend that City Council handle these in same fashion as other tax relief requests.

Carried.

Copy of a letter sent to Mr. R. E. Elliott, Oldsmobile Divisional Comptroller from Mrs. Wilfred Anderson, relative to Lincoln Community Center.

Placed on file.

Note from Norman Hicks requesting use of Quentin Park, Saturday, November 6, 1965—10:00 A.M.—for a Gra-Y Cross Country Run.

By the Recreation Committee—

That the request of Norman Hicks to use Quentin Park, Saturday, November 6 at 10:00 A.M. for a Gra-Y Cross Country Run be approved subject to staff scheduling so that there are no conflicts with other activities.

Carried.

Letter from City Forester, David Phillips, relative to City-Wide planting programs.

Honorable Sirs:

The fall tree planting plans include the extension of the city-wide planting program to the following streets;

Catherine	3400-3500	Blocks
Glenbrook	2800-3000	Blocks
Deerfield	8400-8700	Blocks
Gibson	2800-3000	Blocks
Ingham	3800	Block
Karen	3100-3600	Blocks
Lucie	3100-3600	Blocks
Raynell	3100-3200	Blocks
Stillwell	4600-4900	Blocks
Anson	4300-4800	Blocks
Sylvester	4800	Block
Connors	5000	Block
Briarfield	1200-1300	Blocks
Mary	1400	Block
Dillingham	2100-2600	Blocks
Leon	2100-2600	Blocks

Barstow	2100-2600 Blocks
Colchester	3400-3700 Blocks
Meadowlane	2300-2600 Blocks
Dunbar	2500-2600 Blocks
Newport	2400 Block
Cambrey Dr.	3300-3600 Blocks
Wickham	2500-2600 Blocks

This planting includes approximately 302 trees, some of which will be planted in the spring.

The Park Board is requested to authorize this work so that the streets may be included from this time as a part of the city-wide planting program.

By Mr. DesRochers—

That the above recommendations by the City Forester be approved.

Carried.

REPORTS TO THE BOARD

Cemetery financial report submitted as of September 30, 1965.

Placed on file.

Perpetual Care report submitted as of September 30, 1965.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

Verbal report on Marshall Park Building.

Mr. Hewes requested that the Director review the Perpetual Care Investments with Controller.

By the Finance Committee—

That the following rental rates and conditions be established for usage of the Showmobile for other than Department usage:

For Civic, educational or non-profit organizations:

1. \$100.00—Set-up during regular working hours and removal during regular working hours or evening hours.
2. \$125.00—Set-up and removal on a Saturday includes time and half pay for some employees.
3. \$150.00—Set-up and take-down on a Sunday includes double time pay for some employees.

Above prices include up to three (3) men for set-up and removal, one (1) watchman until performance starts and one (1) sound system man during performance.

For all groups other than Civic, educational or non-profit organization:

1. \$200.00—As noted above
2. \$250.00—As noted above
3. \$300.00—As noted above

Carried.

Forestry Division report submitted.

Placed on file.

Park Division report submitted.

Placed on file.

By the Parks Committee—

That the Park Board recommend to City Council that property which neighbors the Gibson-Deerfield-Glenbrook Streets be not considered desirable for purchase for a park site, inasmuch as there are existing parks which serve this area.

Carried.

Recreation Division report submitted.

Placed on file.

By the Recreation Committee—

That the Park Board recommend to City Council that consideration be given to City Code 22-13, 3, C in the matter of carrying and discharging bows and arrows.

Carried.

Request for Oldsmobile League to play at Waverly 9:30 A.M. Tuesday's and special rate for Retiree's in or out of City.

By Mr. English—

That the league be allowed as requested but only Senior Citizens eligible for special rate get this discount and those not eligible must pay regular rate and that our present Senior Citizen policy not be changed.

Carried.

Estimate of priorities for Six Year Capitol Improvement Program was presented to Park Board by Mr. Haskell.

Directors report.

ADJOURNED.

Respectfully submitted:

GARTHA J. DUNCKEL,

Approved by:

THEODORE J. HASKELL,

Assistant Park Director.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, November 10, 1965

The meeting was called to order by President Hewes.

Perpetual Care report submitted as of October 31, 1965.

Present: Hewes, English, Burnham, Des-Rochers, Gibson, Hartley, Miller—7.

Placed on file.

Absent: Sheets excused—1.

Submission of the Annual City Audit.

Also present: Councilman Harold A. Moore.

The recalling of Bond No. R102—Baltimore Gas and Electric Company—\$9,000.00 —Perpetual Care Fund.

The minutes of October 13, 1965 were read and approved.

Placed on file.

Mr. Hayden introduced Mr. Gerald Miller and announced his appointment as Zoo Supervisor VI.

Delinquent Cemetery Contract accounts report reviewed and sent to City Attorney.

Placed on file.

COMMUNICATIONS

Communication from City Council of action taken November 1, 1965 concurring with the recommendation made by the Park Board October 21, 1965 for rates for use of the Showmobile for other than Department usage.

Perpetual Care Fund securities have been sent to City Controller for his review for possible better investment of funds.

Placed on file.

Placed on file.

Communication from City Council November 1, 1965 concurring with the recommendation of the Planning Board and Park Board of purchasing approximately six acres from the Bert Smokler and Company.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

Communication from City Council November 1, 1965 concurring with the recommendation by the Park Board of purchasing the William Zaukeleis property bordering the Grand River Park.

An oral report by Director relative to Washington Park bldg. and greenhouse at Shubel.

Placed on file.

By Mrs. Miller—

That, inasmuch, as certain Perpetual Care Funds will be available for investment during the current month, the Finance Committee be given power to direct and authorize the Director and City Treasurer to invest said funds and report same to the Park Board.

Carried.

Forestry Division report submitted.

Placed on file.

REPORTS TO THE BOARD

Cemetery financial report submitted as of October 31, 1965.

Park Division report submitted.

Placed on file.

Placed on file.

An oral report by Director relative to Mikulich—Red Cedar request.

Recreation Division report submitted.

Placed on file.

By Mr. English—

That the staff complete work on the Six Year Capital Improvement Program and submit it to Planning and furnish copies to the Park Board.

Carried.

By Mr. English—

That the Park Board accept and approve the revision of the Baseball rules effective November 10, 1965.

Carried.

Consideration of changes of fees and charges for recreation activities.

Tabled for another meeting.

By Mr. English—

That the Park Board commends all Divisions for their fine quality monthly reports to the Board.

Carried.

Director's report.

By Mrs. Miller—

That permission be granted Recreation staff personnel to enroll and attend classes at Michigan State University according to the schedule submitted by Mr. Kipke, Superintendent of Recreation, same having had his approval, inasmuch as these schedules will not interfere with the work of these employees.

Carried.

Respectfully submitted,

GARTHA J. DUNCKEL,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director Parks and Recreation.

the committee contact the Police and Fire Board after their meeting December 14th, and set up a date for a meeting between them and the Research and Public Relations Sub-Committee.

Unfinished Business:

The Committee voted and approved to

support the Junior Human Relations Charter that was presented to the Committee at the November 18th meeting.

Meeting adjourned at 5:40 p.m.

Respectfully submitted,

JAN THOMPSON,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, December 8, 1965

The meeting was called to order by President Hewes.

Present: Hewes, English, Miller, Hartley, Sheets, Burnham—6.

Absent: DesRochers, Gibson—2.

That we consider the minutes of November 10, 1965 at the next regular meeting which will be held January 12, 1966.

Carried.

Park from Fidelity Realty and Investment Co.

Referred to Park Committee.

Letter from Frank Pellerin, Assistant Baseball Coach, Michigan State University, requesting Municipal Field for two night games—8:00 P.M.—May 16 and 17, 1966.

By Mr. English—

That the Park Board approve above request.

Carried.

Letter from Mr. Kipke, Superintendent of Recreation, relative to staff members serving as Special Supervisors for program activities sponsored on the regional, state and national levels.

By Mr. English—

The request for our staff members to serve as special supervisors for activities which are sponsored on the regional, state and national levels cannot be resolved by the Park Board within the frame work of existing personnel rules and budget policy decisions.

We recommend that the request be referred to the Recreation Committee and Director.

Carried.

REPORTS TO THE BOARD

Offer to sell certain land near Priggooris

No Cemetery financial report due to Con-

troller's office not closed for the month of November.

No Prepetual Care Fund report due to Controller's office not closed for the month of November.

Permission was given to the Finance Committee at the regular Park Board meeting held November 10, 1965 to purchase bonds with Perpetual Care Funds that would become available for investment. The following was invested:

Pacific Telephone and Telegraph Company Debentures in the amounts of \$10,000.00 and \$5,000.00—3.14% Due 3/1/78—purchase price 86.375% of par—yielding 4.78%.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By the Cemetery Committee—

That the request of Hattie Campbell, daughter, and Stanley Duchnowski, son, to remove Frances Duchnowski, mother, from Sub. 7 Lot 286 Section N. Mt. Hope Cemetery to Chapel Hill Cemetery, be approved. Reason for removal—to remove to family plot.

Carried.

By the Finance Committee—

It is requested that the Recreation Division Staff be permitted to attend the Winter Conference of the Recreation Association of Michigan to be held January 5, 6 and 7 at the Jack Tar Hotel and that the expense of \$152.00 be allowed.

This allowance will pay the registration, conference luncheon and conference dinner for ten (10) staff members. The ten (10) staff members will be in charge of a program to be presented to the conference on Wednesday evening.

It is also requested that Doris Ball be permitted to attend the Secretaries Session on Thursday morning, January 6, and

that the expense of \$6.50 be allowed. This will pay for her registration and luncheon.

Carried.

Forestry Division report submitted.

Placed on file.

Trip report from David Galvin, Vector Control Technician—Conference he attended September 27 thru October 8, 1965—Insect-Borne Disease Control—held at Atlanta, Georgia.

Placed on file.

Park Division report submitted.

Placed on file.

By the Park Committee—

That the offer of sale to the City for property owned by William Zaukelies adjacent to Grand River Park be declined inasmuch as the price is not consistent with the apparent value to the City Park System.

Carried.

Recreation Division report submitted.

Placed on file.

Director's report and submission of 1966-67 Budgets for Parks and Cemetery.

Respectfully submitted,

GARTHA J. DUNCKEL,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director.